

BURDWAN DEVELOPMENT AUTHORITY
(A STATUTORY AUTHORITY OF GOVT. OF WEST BENGAL)
New Administrative Building (5th Floor)
BURDWAN-713101

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Memo. No. **1253** /BDA

Dated: **25/02**/2019

Notice Inviting Application for Renewal And New Enlistment Of LBS/Structural Engineer/Geo-technical Engineer for April'2019 to March'2020

Burdwan Development Authority invites application in sealed envelope for Renewal/up gradation of Licensed Building Surveyors/Structural Engineers/Geo-Technical Engineers empaneled with New enlistment for the year 2019-2020 and enlistment for new planners from eligible individuals and proprietorship/partnership firms fulfilling the criteria appended to this notice in the format annexed along with the supportive documents.

The application in prescribed format for renewal / upgradation (**Annexure - I-A**) and format for new enlistment (**Annexure-I-B**) complete in all respect, along with all supportive documents as stated in the application format, must reach the **Chief Executive Officer till 20th March 2019**. The application in sealed envelope with inscription '**Application for Renewal/Upgradation/New Enlistment of Licensed Building Surveyors/Civil Engineers/Structural Engineers/Geo-Technical Engineers for Class I, II, III Buildings for The Year 2019-20**' should be sent by hand/ordinary post/speed post/registered post/courier to:

The Chief Executive Officer, Burdwan Development Authority, New Administrative Building (5th Floor, Burdwan- 713101).

All complete applications received shall be acknowledged through e-mail to the e-mail id provided in the application. However, applications, which are not duly filled up and/or lacking required supportive documents, shall not be acknowledged and shall be treated as '**NOT RECEIVED**'. **Any complete application received after the above mentioned cut-off date shall not be considered for current process of empanelment** but may be acknowledged for consideration in future process.

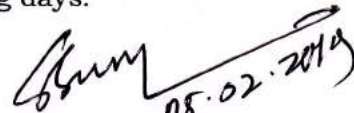
The Licensed Building Surveyor/Structural Engineer/Geo-Technical Engineer presently empanelled with Burdwan Development Authority shall also require to renew the empanelment afresh otherwise the empanelment will cease to exist from a date **31st March 2019**. The presently empanelled personal does not require sending photocopies of documents if no up gradation of class is sought.

The selected Licensed Building Surveyors/Structural Engineers/Geo-Technical Engineers will be intimated through email and the list will be published in our official website www.bdaburdwan.org. The empanelment of the selected enlisted Licensed Building Surveyor/Civil Engineer/Structural Engineers/Geo-Technical Engineers shall be valid for one year subject to subsequent renewals against a payment of annual fee, unless delisted by the Burdwan Development Authority in the interim period for valid reasons.

The Authority's decision on selection shall be final and no further communication in that respect shall be entertained.

Presently empaneled Licensed Building Surveyor/Structural Engineer/Geo-Technical Engineer would not be renewed automatically unless they send application for renewal in prescribed format.

All persons/firms intending to apply are requested to go through the ANNEXURE-I for eligibility criteria and other norms before application. Any query in this regard may be done with the Assistant Town Planner of this Office from 11 A.M. to 2 P.M. on all working days.

A handwritten signature in black ink, followed by the date '25.02.2019' written in a similar style.

Chief Executive Officer
Burdwan Development Authority