

BURDWAN DEVELOPMENT AUTHORITY (A STATUTORY AUTHORITY OF GOVT. OF WEST BENGAL) New Administrative Building (5th Floor) **PURBA BARDHAMAN-713101**

Phone & Fax:-0342-2561668 E-mail: bdabdn2002@gmail.com Website:- www.bdaburdwan.org

Memo. No. 2918 /V-51(Part-1)/BDA

Dated: 24/68/2020

From:

Additional Executive Officer,

Burdwan Development Authority,

Purba Bardhaman

To

The Additional District Magistrate (Development),

Purba Bardhaman

Sub: Reservation of the BDA Meeting Hall on 25/08/2020 at 03:00 pm onwards relating to Virtual Administrative Review Meeting to be held by the Hon'ble Chief Minister, West

Bengal through WBSWAN.

Sir,

With reference to your letter under Memo No. 2126(27)/1(11)/DP Dated 24/08/2020 this is to confirm that the meeting hall of the Burdwan Development Authority at the 5th Floor of the New Administrative Building of the Collectorate, Purba Burdwan, is reserved for holding the above Meeting on 25/08/2020 from 03:00 pm onwards.

Yours faithfully

\$24.08.2020. Additional Executive Officer, Burdwan Development Authority

Purba Bardhaman 19/8 2A/8

Memo. No. 2918 /1(2)/V-51(Part-1)/BDA

Dated: 24/68/2020

Copy forwarded to:

1. The Assistant System Manager with request to upload the confirmation letter in the office Website.

2. Syed Imran Hossain, Burdwan Development Authority for information & taking \$24.08.2020. necessary action.

Additional Executive Officer * Burdwan Development Authority Purba Bardhaman