

Notice Inviting Quotation No – 03/BDA of 2022-2023

Notice Inviting Quotation for “Details boundary demarcation survey in the BDA’s PPP project Upartika Mini Township, total area of the Plot 39.068 Acre and approx. length of the perimeter 6.0 KM”

Sealed quotations are hereby invited by BDA from bonafide, reliable and resourceful Agencies / Firms for “Details boundary demarcation survey in the BDA’s PPP project Upartika Mini Township, total area of the Plot 39.068 Acre and approx. length of the perimeter 6.0 KM”.

Scope of work:

Interested parties are informed to consult the Engineering Department of BDA on any working day from 2.00 pm to 4.00 pm.

- Demarcation of property line based on Land acquisition map and Land schedule mentioned in the Possession Certificate.
- Position of any internal river/pond/waterbody should be incorporated in the drawing.
- Features adjacent to outside of the boundary line at least up to 30 mtr. Indicating existing structures, connecting roads, nearby and other significant features if any.
- The reference point which is used to demarcate the property line should be incorporated/shown in the drawings.
- The drawings should be submitted in following format: -
 - 2 sets color copy in white paper (scale- 1 inch. = 16 mile)
 - 2 set drawing in Tracing paper (scale- 1 inch. = 16 mile)
 - Soft copy in CD, through email in auto cad & PDF format.

(A) Credentials:

The Agency should have experience in jobs related to profile survey or at least one work of similar nature (which should be contained in the sealed envelope for technical offer) in the past 03 (Three) years.

(B) Selection / Acceptance of the Successful Bid / Offer

The Quotationers will have to quote their rates in figure as well as in words separately. The quotationer with the lowest rate will be awarded within the work. However, the accepting authority reserves the right to reject any or all of the bid(s) / offer (s) received without assigning any reason whatsoever to the intending participants including the lowest bid/offer received.

(C) Bid Evaluation:

The process will go through Financial Evaluation. Thus, a sealed envelope containing financial offer should be submitted by the quotationer.

The quoted rate should be in company letter pad, in digits as well as in words in the following format.

Sl. No.	Item description	Quantity	Unite	Rate (Rs.) (Inclusive all taxes)
1.	Details boundary demarcation survey in the BDA’s PPP project Upartika Mini Township , total area of the Plot 39.068 Acre and approx. length of the perimeter 6.0 K.M. Details of Plot: 461, 461/544, 447, 448, 452, 453, 459, 462, 460/539, 460 in Mouza- Mirzapur and plot no. 1920, 1920/2200, 1920/2180, 2095, 2093, 1920/2133, 1920/2143 in Mouza- Kamnara	01	Nos.	
(In Words)				

The outer cover also must be superscripted with Name of the work, Name of firm with address of the firm / bidder and to be duly addressed to the undersigned. Any participant/bidder not following the steps in submitting their bid / offer as described in this para shall be disqualified.

- **Time of completion:** 15 (Fifteen) Days from the date of issue of Work Order.

(D) Terms & Conditions:

1. Rate should be quoted both in figures and words in English language. The rate thus quoted should be inclusive of all taxes, Cess, carriage of materials to the working site, labour charges, tools etc. No extra payment for any kind or purpose shall be made by the Department.
2. GST as per government of norms.
3. Earnest Money: The amount of **Earnest Money is @ 2% of quoted value** to be deposited along with each quotation in the shape of Bank Draft of any Nationalized Bank drawn in favour of '**Burdwan Development Authority**' against the work.
4. Successful Quotationer shall have to enter into a formal agreement with the department in W.B. Form NO.- 2911(ii) and shall be bound by the clauses of the contract.
5. Successful participants shall have to submit original up-to-date latest F.Y. year IT returned Acknowledgement, valid PAN, Professional Tax, Trade License, Goods and Service Tax registration (GST-IN) for verification and enclose photocopies of all papers and documents duly self-attested and marked "SUBMITTED BY MY" and bear signature of the quotations himself under his proper seal at the time of submission of technical bid
6. Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from every Bill of the selected agency.
7. The Quotation/ Tender accepting authority reserves the right to reject any or all of the Quotation / Tenders so received without assigning any reason thereof.

(D) Other Conditions:

- 1) BDA Shall not be responsible for any expense incurred by bidders in Connection with the preparation & delivery of their bids, site visit and other Expenses incurred during qualification process.
- 2) BDA takes no responsibility for delay, loss or non-receipt of bid Document sent by post/courier.
- 3) In view of tight project schedule, Bidders are requested not to seek any extension in due date of submission of bids.
- 4) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects communication facilities, climate conditions, availability of local laborers and market rate prevailing in the locality etc. As no claim, whatsoever will be entertained on these accounts afterwards.
- 5) The works should be legible and of prominent in nature.
- 6) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.
- 7) Application quoting rate in all respect in the letter pad of the agency in sealed envelopes have to be submitted to:
 - i) The Chief Executive Officer, Burdwan Development Authority, New Administrative Building (5th Floor), BURDWAN-713101, Within 09 / 06 / 2022. at 12:00P.M.
 - ii) The quotation will be opened at the same day at 1:00 P.M.

Shivam
03/06/2022
Executive Engineer,

Burdwan Development Authority,
PurbaBardhaman

Copy forwarded to: -

1. The Hon'ble Chairperson, Burdwan Development Authority.
2. The Hon'ble Vice Chairperson, Burdwan Development Authority
3. The District Magistrate, Purba Bardhaman.
4. The Superintendent of Police, Purba Bardhaman.
5. The Chief Executive Officer, Burdwan Development Authority.
6. The District Engineer, Burdwan Zilla Parishad, Purba Bardhaman.
7. The Superintending Engineer, Western Circle - I, PWD, Burdwan.
8. The Additional Executive Officer, Purba Bardhaman Zilla Parishad
9. The Executive Engineer - I, PWD, Burdwan.
10. The Executive Engineer, DC Division (I&WD)
11. The Executive Engineer, M.E.D., Burdwan.
12. The District Informatics Officer, National Informatics Center with request to upload in District website.
13. The Executive Officer, Burdwan Municipality.
14. The Additional Executive Officer, Burdwan Development Authority.
15. The Finance Officer, Burdwan Development Authority
16. The Block Development Officer, Burdwan-I, Burdwan
17. The Block Development Officer, Burdwan-II, Burdwan
- 18-19 The Assistant Engineer, Burdwan Development Authority
20. The Assistant Town Planner, Burdwan Development Authority
21. Shri Debayan Chatterjee, Sub-Assistant Engineer (Elec), Burdwan Development Authority.
22. Shri Prabir Chatterjee, Typist, BDA to upload the notice on Official Website.
23. Shri Kaustav Ghosh, L.D. Assistant, BDA to make the short notice for publishing in one Bengal leading newspaper.
24. Office Notice Board.

Shrimy
03/06/2022
Executive Engineer,
Burdwan Development Authority,
PurbaBardhaman.