

Notice Inviting Quotation No – 10/BDA of 2020-21

Notice Inviting Quotation for “Landscaping and beautification work surrounding BDA Clock Tower, Burdwan”

Sealed quotations are hereby invited by BDA from bonafide, reliable and resourceful Agencies / Firms for “Landscaping and beautification work surrounding BDA Clock Tower, Burdwan”.

Scope of work:

Interested parties are informed to consult the Engineering Department of BDA on any working day from 2.00 pm to 4.00 pm.

The work should include all accessories with labour charges.

After completion of the work, the bill may be produced after inspection of SAE/AE.

(A) Selection / Acceptance of the Successful Bid / Offer

The Quotationers will have to quote their rates in figure as well as in words separately. The quotationer with the lowest rate will be awarded with the work. However, the accepting authority reserves the right to reject any or all of the bid(s) / offer (s) received without assigning any reason whatsoever to the intending participants including the lowest bid/offer received.

(B) Bid Evaluation:

The process will go through Technical Evaluation & Financial Evaluation. Thus, a sealed envelope containing technical and financial offer should be submitted by the quotationer. The quoted rate should be in company letter pad, in digits as well as in words in the following format.

Sl. No.	Item description	Quantity	Unite	Rate (Rs.)	Amount (Rs)
1.	Excavation in dumped soil including stacking of serviceable and unserviceable material separately and disposal of unserviceable material, lead upto 50 m and lift upto 1.5m disposed material to be neatly dressed	35.00	Cum		
2.	Anti termite treatment of lawn area through premise 30.50% IP. one liter premise diluted in 499 liters water and applying solution @ 1.00 liter solution per sqm. lawn or bed area. (two application) i/c cost of chemical	750.00	Sqmt.		
3.	Cost of digging of plant pit of size 0.45mt. 0.45 mt. x 0.45mt	121.00	Nos.		
4.	Flooding the ground with water including making kiaries and dismantling the same.	750.00	Sqmt		
5.	Fine dressing ground breaking clods	750.00	Sqmt		

	fine dressing ground breaking clods soil, watering after removal unwanted materials.	750.00	Sqmt		
6.	Supply of organic manure (i.e bone meal, neem oil cake , horn meal vermicomposed etc.	30.00	Cum		
7.	Supply of grass lawn with Koran grass/ Selection I carpet	250.00	Sqmt		
8.	Supply of hedge & edge (eith species like Tagore, Lantena, Lxora, Duranta etc.) with specified seediling	109.00	Rmt		
9.	Supply of Ficus Panda Plant (2 to 2.5 ft)	1100.00	Nos.		
10.	Supply of Accalypha Plant (2 to 2.5 ft)	1400.00	Nos.		
11.	Supply of Topiary matured Plant	08.00	Nos.		
12.	Supply of FOXTAIL PALM including planting complete.	40.00	Nos.		
13.	Supply of BISMERKIA including planting complete..	04.00	Nos.		
14.	Supply of Canna Plant.	30.00	Sqmt.		
15.	Cost of planting different plants (i.e hedge plants, cana plants, ficus panda accalypha topiary plants, foxtail palm, bismarkia) and (laying grasslawn carpet manuring, trenching etc.	01	LS		
Total					

The outer cover also must be superscripted with Name of the work, Name of firm with address of the firm / bidder and to be duly addressed to the undersigned. Any participant/bidder not following the steps in submitting their bid / offer as described in this para shall be disqualified.

(C)Terms & Conditions:

- 1. Intending tenders should produce credentials of completed projects of similar nature, like beautification, landscaping, horticulture and improvement of park.**
- 2. Enlistment Certificate (Horticulture base) must require.**
3. Rate should be quoted both in figures and words in English language. The rate thus quoted should be inclusive of all taxes, Cess, carriage of materials to the working site, labour charges, tools etc. No extra payment for any kind or purpose shall be made by the Department.
4. **Earnest Money:** The amount of Earnest Money is @ 2% of quoted value only to be deposited along with each quotation in the shape of Cheques / Bank Draft / Pay Order of any Nationalized Bank drawn in favour of 'Burdwan Development Authority' against the work
- 5. Successful participants shall have to submit original up-to-date valid PAN, Professional Tax, Trade License, goods and service tax registration (GST-IN), latest IT return for verification enclose photocopies of all papers and documents duly self-attested and**

marked "SUBMITTED BY" and bear signature of the quotations himself under his proper seal at the time of submission of technical bid.

6. Successful Quotationer shall have to enter into a formal agreement with the department in W.B. Form NO.- 2911(ii) and shall be bound by the clauses of the contract.
7. GST as per government of norms.
8. The Quotation/ Tender accepting authority reserves the right to reject any or all of the Quotation / Tenders so received without assigning any reason thereof.

(C) Time of completion: 30 (thirty) Days from the date of issue of work order.

(E) Other Conditions:

- 1) BDA Shall not be responsible for any expense incurred by bidders in Connection with the preparation & delivery of their bids, site visit and other Expenses incurred during qualification process.
- 2) BDA takes no responsibility for delay, loss or non-receipt of bid Document sent by post/courier.
- 3) In view of tight project schedule, Bidders are requested not to seek any extension in due date of submission of bids.
- 4) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects communication facilities, climate conditions, availability of local laborers and market rate prevailing in the locality etc. As no claim, whatsoever will be entertained on these accounts afterwards.
- 5) The works should be legible and of prominent in nature.
- 6) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.
- 7) The payment shall be based on progress of work at site. Maximum of 90% (ninety percent)

- payment shall be kept as security deposit and such payments shall be made after 1 year of completion of the work.
- 8) Application quoting rate in all respect in the letter pad of the agency in sealed envelopes have to be submitted to:
 - i) The Chief Executive Officer, Burdwan Development Authority, New Administrative Building (5th Floor), BURDWAN-713101, Within 01.09.2020. at 12:00P.M.
 - ii) The quotation will be opened at the same day at 1:00 P.M.

Shirany
14/8/2020
Executive Engineer,
Burdwan Development Authority,
PurbaBardhaman