

**BURDWAN DEVELOPMENT AUTHORITY  
(A STATUTORY AUTHORITY OF GOVT. OF WEST BENGAL)  
New Administrative Building (5<sup>th</sup> Floor)  
PURBA BURDWAN-713101**

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### **Notice Inviting E-tender No. - WBUD/BDA/CEO/E-NIT-17/2017-18**

Chief Executive Officer, Burdwan Development Authority, invites e-tender for the works details which given in the table below:

Sl No.	Name of Work	Estimated Amount (Rs)	Earnest Money (Rs)	Tender fees (Rs)	Period of completion	Name of concerned Division	Eligibility of Bidder
1.	<p><b>Construction of Roof top Garden- Cafeteria at Mandela Park, near Curzon Gate (Bijoy Toron), Burdwan.</b></p> <p><b>Part-A- Civil works for Roof top works at Mandela Park.</b></p> <p><b>Part-B- Plumbing works including one no of boring</b></p>	4132057.83	82642.00	1653.00	120	BDA	<p>Intending tenders should produce credentials of a similar nature of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice; or, intending tenders should produce credentials of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) year prior to the date of issue of this tender notice; or intending tenderers should produce credentials of one single running work of similar nature of the minimum value of 80% of the estimated amount put to tender; in case of running works ,only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate, it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.</p>

1.	<b>Intending bidders shall download the tender document from the website directly by the help of e-Token.</b>	
	<b><u>Earnest Money Deposit of e-procurement</u></b>	
	Online receipt and refund of EMD of e-procurement through State Government e-Procurement portal. The following procedure to be adopted for deposit of EMD/Bid Security/Tender Fees related to e-Procurement of the State Government departments.	
	<b>A.</b>	<b>Login by bidder:-</b>
	a)	A bidder desirous of taking part in a tender invited by a State Government Office shall logging to the e-Procurement portal of the Government of West Bengal <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a> using his login ID and password.
	b)	He will select the tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payments modes:
	i)	Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
	ii)	RTGS/NEFT in case of offline payment through bank account in any Bank.
	<b>B.</b>	<b>Payment procedure:</b>
	<b>i.)</b>	<b>Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway</b>
	a.	On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
	b.	Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
	c.	Bidder will receive a confirmation message regarding success/failure of the transaction.
	d.	If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
	e.	If the transaction is failure, the bidder will again try for payment by going back to the first step.
	<b>ii.)</b>	<b>Payment through RTGS/NEFT:-</b>
	a.	On Selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having he details to process RTGS/NEFT transaction.
	b.	The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank Account.
	c.	Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
	d.	If verification is successful, the fund will get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
	e.	Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
	f.	But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.
	<b>C.</b>	<b>Refund/Settlement Process:</b>
	<b>i.</b>	After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
	<b>ii.</b>	On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualifies at the technical evaluation to the respective bidders bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
	<b>iii.</b>	Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
	<b>iv.</b>	If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through and automated process, to his bank account from which he made the payment transaction.
	<b>v.</b>	All refunds will be made mandatorily to the any A/C from which the payment of EMD & Tender Fees (if (any) were initiated.
2.	<b><u>Eligibility criteria for participation in the tender.</u></b>	
	<b>i.</b>	<b>Intending tenders should produce credentials of a similar nature of work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice;</b>
	<b>N.B. :- Estimated amount, Date of Completion of project and detail communicational address of client must be indicated in the credential certificate, similar nature of work i.e. Concrete work etc.</b>	

ii.	The prospective bidders shall have in their full time engagement experienced technical personnel, the minimum being one Civil Engineering Diploma holder and/or one Civil Engineering Degree holder (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evaluation.)as applicable. [Non statutory Documents]
iii.	<b>Valid upto date Income Tax return acknowledgment of the year 2016-17/ Professional Tax Clearance Certificate / P.T. (Deposit Challan for the year 2016-2017) / Pan Card / valid VAT Registration Certificate &amp; GST Registration Certificate/ Voter ID Card for self identification to be accompanied with the Technical Bid Documents, Income Tax Acknowledgement Receipt for latest assessment year to be submitted. [Non statutory Documents]</b>
iv.	The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated nonresponsive.)
v.	The <b>Working Capital i.e. excess of current assets over current liabilities</b> shall not be less than <b>20 (twenty) percent</b> of the amount put to tender out of which minimum 15% shall be of applicants' own resource.
vi.	In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in 3CD Form are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account in favour of applicant. No other name along with applicant name, in such enclose will be entertained. (Non-statutory documents)
vii.	The prospective bidders should own/ lease/ arrange the required plant and machinery. Conclusive proof of machinery in working condition shall have to be submitted. (Non-Statutory documents)
viii.	Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents)
ix.	Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application.
x.	Registered Unemployed Engineers' Co-operative Societies are required to furnish valid Bye Law, Current upto date Audit Report, Current N.O.C. from A.R.C.S., Minutes of last A.G.M. and also submit documents of the society consists at least <u>10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering.</u> (Non-Statutory documents)
xi.	Joint Ventures collectively must comply with the minimum qualification requirements as mention in para 5(i). In addition the following requirements are also to be complied with :-
	a. Lead Partner is to meet not less than 50% of all qualifying criteria as mentioned above.
	b. Each of the Partners is to meet not less than 50% of all qualifying criteria as mentioned above.
	c. Joint Ventures must own, collectively, all the machinery and equipment. No lease or other arrangements shall be accepted. Conclusive proof of ownership for each plant & machinery shall have to be submitted.
xii.	A prospective bidder participating in a single job either individually or as partner of a firm or in Joint Venture shall not be allowed to participate in the same job in any other form.
xiii.	A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm or in Joint Venture. If found to have applied severally in a single job, all his applications will be rejected for that job.
xiv.	Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.
xv.	Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
3.	The prospective tenderer shall establish field testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.
4.	Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill will be 50 (fifty) lakh or 30% of the tendered amount whichever is less. Provisions in Clause(s) 7, 8 & 9 contained in B.D.A. Form No.2911 so far as they relate to quantum and frequency of payments are to be treated as superseded.
5.	<b>No mobilization /secured advance</b> will be allowed.
6.	Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
7.	All materials should be supplied by the Contractor/agency.
8.	<b>Constructional Labour Welfare Cess @ 1(one) %</b> of cost of construction will be deducted from every Bill of the selected agency.
9.	<b>The rate of deduction as per provision of GST.</b>
10.	In connection with the work, <b>Arbitration</b> will not be allowed.
11.	<b>Any change of BOQ will not be accepted under any circumstances.</b>
12.	<b>Documents (Scanned copies of originals) of depositing Earnest Money to be submitted along with Tender Documents.</b>
13.	<b>Bids shall remain valid</b> for a period not more than 120 (one twenty) days after the dead line date for Financial Bid submission. Bid valid for a shorter period shall be rejected by the 'Evaluation Committee' as non-responsive.
14.	<b>A. Important Information</b>

**CRITICAL DATE AND TIME SCHEDULE: -**

Sl. No	Particulars	Date & Time
1.	Date of uploading of N.I.T. Documents (online) (Publishing Date)	02/12/2017 at 10.00 hrs.
2.	Documents download/sell start date (Online)	02/12/2017 at 12.00 hrs
3.	Bid submission start date (On line)	02/12/2017 at. 14.00 hrs
4.	Bid Submission closing (On line)	18/12/2017 at 13.00 hrs
5.	Bid opening date for Technical Proposals (Online)	21/12/2017, at 12.00 hrs
7.	Date of uploading list for Technically Qualified Bidder(online)	To be Intimated Later
8.	Date of uploading final list for technically qualified bidders after disposal of appeals. (On line)	To be Intimated Later
9.	Date & Place for opening of Financial Proposal (Online)	To be Intimated Later Office of Burdwan Development Authority
10.	Date of uploading of list bidders along with the offer rates through (on line), also if necessary for further negotiation through offline for final rate.	To be Intimated Later

15. **LOCATION OF CRITICAL EVENT****Bid Opening**

Office of the Burdwan Development Authority.

16. The Agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the Chief Executive Officer at his own cost for a period as mentioned in the "Tender Form" from the date of completion of the work. If any defect/damage is found during the period as mentioned above contractor shall make the same good at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the Agency will be imposed by the Department as deem fit. The Agency will have to quote his rate considering the above aspect.

A retention towards Performance Security amounting to 10 (ten) percent (including 2% Earnest money) of the billed amount shall be made by the by the authority from 1<sup>st</sup> R.A. bill to Final bill.

**No interest would be paid on the Performance Security Deposit.**

17. All Bidders are requested to present in the Office of the Burdwan Development Authority', during opening the financial bid Chief Executive Officer, Burdwan Development Authority., may call **Open Bid/Seal Bid** after opening of the said bid to obtain the suitable rate further, if it is required. No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further.

18. Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.

19.. **Price preference** will be allowed as per prevailing government Order.

20. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

21. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by B.D.A. The Chief Executive Officer, Burdwan Development Authority reserves the right to reject any application for purchasing Bid Documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Tenderer at the stage of Bidding.

22. **Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before tendering the bids.**

23. **Conditional/ Incomplete tender will not be accepted.**

24. The intending tenderers are required to quote the rate **on line**.

25. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

26. **Guiding schedule of rates:** Schedule of rates of Western Circle, P.W.D. with effect from 01.12.2015 for Building, Sanitary & Plumbing works, Road works materials and labour.

27. During the scrutiny, if it come to the notice to tender inviting authority that **the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.**

28. **The Chief Executive Officer, Burdwan Development Authority reserves to right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.**

29.	In case if there be any objection regarding prequalifying the Agency that should be lodged to the Chairman of Evaluation Committee within 2 days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Evaluation Committee.
30.	<b>Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.</b>
31.	<b>All the uploaded documents should be organized in proper order in the respective folders assigning names to the individual documents.</b>
32.	If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence: -
	i) Form No. 2911 (ii)
	ii) NIT
	iii) Special terms & conditions
	iv) Technical Bid
	v) Financial Bid
33.	<b>Qualification criteria:</b> The tender inviting & Accepting Authority through a "Evaluation Committee" will determine the eligibility of each bidder, the bidders shall have to meet all the minimum regarding: -
	a) <b>Financial Capacity</b>
	b) <b>Technical Capability comprising of personnel &amp; equipment capability</b>
	c) <b>Experience/Credential</b>
	The eligibility of a bidder will be ascertained on the basis of the self attested documents in support of the minimum criteria as mentioned in a, b, c above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice.
	<b>N.B.i) In case of construction of roads, as per Memo No.592/NA/C-10/35-21/2013 Dated: 28<sup>th</sup> day of October,2016 of the Department of Municipal Affairs, the defect liability to the agency during the period of 3years after complication of the work ,shall be mandatory. As such security deposit will be released proportionally year wise.</b>
	<b>ii)The Additional Performance Security in Road Projects shall be mandatory as per PWD order no.1T-06//2017/444-R/PL Date:'18.04.17.</b>
	<b>iii) BOQ (details) attached with the NIT.</b>

  
 Chief Executive Officer,  
 Bardwan Development Authority,  
 Farba Bardhaman